St. Lawrence C.E. (Controlled) Primary School

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Headteacher: Mrs. Fiona Micklefield, B.A. (Ed) Hons QTS, NPQH

6th June 2025

Dear Parents and Carers,
I am writing to update you on staffing for next year. In September, we will be welcoming Miss Lancaster back from maternity leave. She will be visiting school throughout June and July before then teaching Year 3 for 4 days from September.

Sadly, we will be losing Mr Smith who has been the most brilliant maternity cover; we will miss him so much. He has done so much for our school and we know how much the children have loved having him as their teacher. We are proud to have been part of his teaching journey this year. Mr Smith will be leaving us to join Ropley CE Primary School – our loss is Ropley's gain! We will be keeping in touch with him and wish him all the very best at his new school.

Please see below for the plan for the classes in 2025-26. We will be having a transition session for the children on Wednesday 16th July and there will also be opportunity for you to meet your child's new class teacher in the school hall at 2.30-3.00pm on 16th July.

Class	Teacher	TA support	PPA cover
R	Mrs Nettle (Mon-Wed) Mrs Rowland (Wed-Fr)	Mrs Duddridge	Mrs Parks/Mrs Norgate
1	Mrs Shaw	Mrs Cottam (Mon-Wed) Mrs Fisher (Thurs-Fri)	Mrs Parks/Mrs Brown
2	Mrs Glew (Mon-Thurs) Mrs Norgate (Fri)	Mrs McMahon	Mrs Norgate
3	Mrs Parks (Mon) Miss Lancaster (Tues-Fri)	Mrs Smy (Mon, Tues, Thurs, Fri) Mrs Fisher (Wed)	Mrs Parks
4	Miss Panther	Miss Stefan	Mrs Parks
5	Miss Jones	Mrs Taylor	Mrs Brown
6	Miss Heckford	Miss Cinar	Mrs Brown
Other roles			
Mrs Norgate – SENDCO (Wed & Thurs) Mrs Holden (Spanish on Tuesdays)		Mrs Taylor – Listening Ear Mrs Rowland – Play Therapy Mrs McMahon – ELSA, TALA, Listening Ear	

Please do come to me if you have any questions.
Yours sincerely,

Mrs Fiona Micklefield
Headteacher